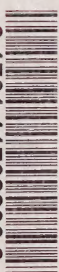


CA1
PS
-1983
B13

**Basic Facts About the Depository Programme –
Full Depositories**

3 1761 11708896 3



CAI
PS
-1983
B13

BASIC FACTS ABOUT THE DEPOSITORY PROGRAMME

FULL DEPOSITORIES


Objective To make Canadian Government Publications easily accessible to the general public and to insure their continued availability in the future.

How to become a full depository Should a Canadian public library or educational institution above the secondary school level wish to become a depository library for the Canadian Government Publications, they may send their application to the address mentioned below. They will then be sent several documents to complete and return. The request will be studied by the Canadian Government Publishing Centre and the National Library of Canada.

Depository Services,
Canadian Government Publishing Centre,
Supply and Services Canada,
Hull (Québec)
K1A 0S9

What the depository is entitled to receive The Canadian Government Publishing Centre supplies automatically one copy of each publication that appears on the Weekly Checklist of Canadian Government Publications.

- Responsibilities of the full depositories**
1. The publications must be processed and made accessible to the general public or their clientele within a very short time.
 2. A missing monograph or a missing issue of a serial must be claimed within forty working days from the date of release.
 3. As a general rule, all monographs and serials must be maintained in the library as a permanent collection. However, there are several exceptions:
 - A Statistics Canada Serials must be kept at least ten years.
 - B Pages from loose-leaf publications may be disposed of as soon as they are replaced by new ones.
 - C Parliamentary publications may be disposed of as follows:
 - 1 Debates of the House of Commons and Senate after bound volumes are received.
 - 2 Bills of the House of Commons and Senate after they have been enacted into law and appear in the Canada Gazette part III.



Digitized by the Internet Archive
in 2023 with funding from
University of Toronto

<https://archive.org/details/31761117088963>

3 All other Parliamentary Publications may be disposed of one year after the prorogation of the session.

- | | | |
|--|---|--|
| Responsibilities of the Canadian Government Publishing Centre | 1 | To make sure that the depositories receive promptly the federal government public documents. |
| | 2 | To inform the depositories should there be a change in policy. |

